



The City of Knoxville Office of Community Safety  
Funding Application - Opportunity Youth Engagement Micro-Grant  
400 Main Street - Room 532A, Knoxville, TN 37902

**Application for 2024 Spring/Summer/Fall Opportunity Youth Engagement Grant  
Must Be Submitted no later than 4:30 p.m. Friday, February 23, 2024**

Name of Organization:

Date:

Contact:

Position held by contact:

Contact Email:

Telephone Number:

Physical Address:

Mailing Address:

**Legal Business Status**

501 c(3)

Community-Based Organization (CBO) –  
If not 501c(3), will need Fiscal Sponsor

Other:

If application is a 501c(3) organization, are you registered with the State of Tennessee as a Charitable Organization?  
Registration No.

**Types of Services Offered:**

**Funding Amount Requested:**

**Number of Anticipated Opportunity Youth Directly Served by Requested Funds:**

**Have you received funding from the City of Knoxville in the past?**

Yes (If yes, please list the grant type and amount)

No

**Application Checklist**

*Please submit all of the following. Applications that are missing one or more of these components will not be accepted.*

This Form

Completed Application Questions (Pages 2-3)

Completed Budget Form ([Please use provided template](#))

IRS Designation Letter for applicant or fiscal sponsor

Copy of the applicant or fiscal sponsor's most recent annual report/budget

Applications must be received via mail, email, or in person no later than **4:30 p.m. Friday, February 23, 2024**.  
No applications will be accepted beyond this deadline. Please submit all applications to Star Starks.

By email: [SStarks@KnoxvilleTN.gov](mailto:SStarks@KnoxvilleTN.gov)

In-person or by Mail: City-County Building, Rm 532A, 400 Main Street, Knoxville, 37902



**Application Questions Continued**

4. This grant program can support stipends, wages, or other compensation to financially support Opportunity Youth engaged in employment or other programming. It can also support programming needs and other services to support Opportunity Youth. How will your organization use grant funds to engage Opportunity Youth? If providing payment or other stipends, how will you structure such financial support to ensure eligible young people engage in proposed programming as intended?
5. What other organizations are you currently collaborating with or planning to collaborate with? Please explain how those collaborations support your programming.
6. As an award recipient of this grant, I understand that I am REQUIRED to serve youth referred by Knox County Juvenile Court. I agree to submit reporting as required by this grant. I acknowledge that failure to adequately report to Knox County Juvenile Court and the Office of Community of Safety and Empowerment could disqualify my organization from future funding.
- Yes, I understand and can meet this request.
- Yes, I understand but am unable to meet this request.

***(Please note that submission of your application does not guarantee funding).***  
*Questions? Please reach out for more information and/or assistance with your application.*

**Star Starks, Partnerships & Programs Coordinator**  
Office of Community Safety  
400 Main Street, Rm 532A  
Knoxville, TN 37902  
865-215-4429  
[SStarks@KnoxvilleTN.gov](mailto:SStarks@KnoxvilleTN.gov)

**LaKenya Middlebrook, Director**  
Office of Community Safety  
400 Main Street  
Knoxville, TN 37902  
865-215-3155  
[LMiddlebrook@KnoxvilleTN.gov](mailto:LMiddlebrook@KnoxvilleTN.gov)