

**City of Knoxville
Mobile Food Vendor Pilot Program
Permit Application**

BUSINESS INFORMATION

Name of Business _____

Name of Mobile Food Unit (if different from above) _____

Phone _____ Email _____

Website _____

Social Media Sites Used _____

Owner(s) of the Mobile Food Vending Unit _____

Address of the Owner(s) _____

This address must be a certified address to ensure proper permitting. The address cannot be a P.O. Box.

Phone Number for the Owner(s) _____

Address where the contents of grease trap will be disposed: _____

Will the Unit operate in the Zones in public right-of-way? Yes _____ No _____

LICENSING & REGISTRATION

City Business License Number _____ County Business License Number _____

Tennessee Department of Health License Number _____

Knoxville Utilities Board Grease Control Program Permit Number _____

Mobile Food Vehicle License Plate (list state if not TN) _____

Please attach copies of driver licenses of the persons who will be driving the Mobile Food Vending.

What is the weight of the Mobile Food Vending Unit? _____

If the weight is more than 26,000 lbs., a Commercial Driver's License is required.

MOBILE FOOD VENDING UNIT (UNIT) EQUIPMENT

Will the Unit use a deep fryer or flat top for food preparation?	Yes	No
Is the Unit equipped with a suppression system and K-Class fire extinguisher?	Yes	No
Will propane be used on the Unit?	Yes	No
Is the Unit equipped with a Fire Extinguisher no less than a certified 2A:10B:C Rated?	Yes	No
Is the Unit equipped to use shore power?	Yes	No

CERTIFICATION

I certify that all information in this application and the required documents is accurate to the best of my knowledge. I understand that if any changes are made to the information included in this application, I should notify the Office of Business Support at probledo@cityofknoxville.org.

Applicant Name (Print) _____

Applicant Signature _____

Date _____

<p>Office Use Only Date of Receipt of Application: Permit Number: Issue Date:</p>
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This page is for reference only. Additional documents or information may be required by the Office of Business Support. The applicant may keep this page and is not required to submit it with the application.

REQUIRED DOCUMENTS

Required of all applicants:

- Completed City of Knoxville Mobile Food Vending Unit Permit Application
- Applicable permit fee, by cash, credit card, or check payable to the City of Knoxville
- Copy of Tennessee Department of Health License
- Knoxville Utilities Board Grease Control Program Permit Number, if applicable
- Copy of business license(s)
- Copy of a valid government-issued driver's license for all drivers
- Mobile Food Vending Unit information, including registration number, make, model, dimensions and color photographs (front, both sides, rear) of the unit
- Proposed menu
- Proof of Commercial Insurance
- Proof of Automobile Insurance
- Proof of Workers' Compensation Insurance, if applicable
- Spill Response Plan & Kit
- Review of Special Pollution Abatement Permit/Stormwater Engineering Food Truck Best Management Practices (BMP) Sheet

Requirements for vending on private property:

- A letter of permission from the private property operator
- Site Permit, if the Unit is parking outside of the property's designated parking spaces
- Electrical inspection or permit, if the Unit is using shore power