

**POLICE ADVISORY AND REVIEW COMMITTEE
EXECUTIVE DIRECTOR'S REPORT
October 1, 2018 – December 31, 2018**

AUDIT OF DISCIPLINE PROCESS

The Committee audits all completed investigations from the Internal Affairs Unit of the Knoxville Police Department. The results of the fourth quarter audits were as follows:

Total of Cases Audited by the Police Advisory and Review Committee were (4) Referral Action Forms:

Officers Disciplined	2
Civilian Employees Disciplined	0

<u>Disciplines Imposed</u>	<u>Number of Officers</u>	<u>Number of Civilian Employees</u>
Verbal Counseling	2	

The Police Advisory and Review Committee and the Executive Director concurred with Internal Affairs' conclusions on each case reviewed. The Executive Director asked for additional information on two of the four cases reviewed. After reviewing the additional information provided, the Committee concurred with the findings of the Internal Affairs Unit.

AUDITS OF KPD POLICIES AND PROCEDURES

Reviewed the following ordinances, policies, and procedures as result of the Executive Director's evaluation of the Internal Affairs Investigations and complaints brought to the Executive Director:

- General Order 1.36 (Harassment)
- General Order 1.60 (Response to Resistance)
- General Order 1.41 (Bias Based Policing)
- General Order 2.16 (Digital In-Car Recording Equipment)
- General Order 3.9 (Traffic Enforcement)
- General Order 4.6 (Criminal Investigations)
- Standard Operating Procedure 1.02 (Neglect of Duty)
- Standard Operating Procedure 1.19 (Unbecoming Conduct)
- Standard Operating Procedure 1.23 (Dissemination of Information)
- Standard Operating Procedure 1.24 (Use of Force)
- Standard Operating Procedure 2.04 (Conduct – General)
- Standard Operating Procedure 2.07 (Truthfulness)
- Standard Operating Procedure 3.00 (Conduct Toward the Public)

ADVOCACY (STRENGTHENING THE RELATIONSHIP BETWEEN THE CITIZENS AND THE KPD)

- The Executive Director continues to meet with Knoxville Police Department's Command Staff and Internal Affairs Unit on a regular basis to discuss concerns and best practices that will result in effective ways to improve relationships with community members.
- The Executive Director schedules introductory meetings for PARC interns with the Knoxville Police Department, Tennessee Bureau of Investigation, Federal Bureau of Investigation, Knox County District Attorney's Office, and Knox County Public Defender's Office. Interns are afforded with an opportunity to learn more about their fields of interest and ask questions to leaders in the field of law enforcement.
- The Executive Director along with senior staff of the Knoxville Police Department conducted a mediation session to resolve a citizen's complaint. The mediation session provides an opportunity for the concerned citizen to engage with a Knoxville Police Department senior officer and share their concerns.

COMMUNITY OUTREACH

- The Executive Director continues to meet with citizens and community groups to discuss concerns and complaints to develop plans for helpful resolutions.
- The Executive Director served as a "Principal for A Day" at Austin-East High School. The event was sponsored by Knox County Schools in which community members are given the opportunity to engage with principals throughout Knox County and learn about their institutions success and challenges.
- The Executive Director along with the Office for Neighborhoods held a meeting with members from the Lonsdale Community to discuss areas of concern and ways in which more engagement between community members and the Knoxville Police Department can occur.

NETWORKING

- The Executive Director was contacted by a Hamilton County Commissioner from the City of Chattanooga in regards to sharing information about PARC and Civilian Oversight. The Executive Director along with a representative from the Knoxville Police Department and key community leaders are scheduled to attend a meeting with County Commissioners, City Councilmembers, and the Hamilton County Sheriff to discuss Civilian Oversight and community engagement with law enforcement.
- The Executive Director continues to attend several civic and service organizations monthly meetings to focus on community relations and engagement. In addition, the Executive Director serves as a liaison for issues concerning the Knoxville Police Department and public safety.
- The Executive Director attended the 24th Annual National Association for Civilian Oversight of Law Enforcement. The conference was held in St. Petersburg, Florida in which Civilian Oversight Practitioners attending from areas throughout the country and abroad. The theme for the conference was titled, "Sustaining Reform. Advancing Justice".