

# ADMINISTRATIVE RULES – CITY OF KNOXVILLE

## 2 – Classification and Compensation

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### **2.01 DEVELOPMENT AND MAINTENANCE**

In accordance with Chapter 2, Article III of the Code of the City of Knoxville, the Civil Service Merit Board is responsible for and has developed rules regarding the development and maintenance of the classification and compensation plans for the City of Knoxville. Related sections contained in the Civil Service Merit Board Rules may include, but are not limited to:

- Authority
- Purpose
- Administration of the classification plan
- Creation of new positions
- Review of requisitions
- Abolishing a position
- Changes in duties of positions
- Reclassification of a position
- Funding
- Administration of the compensation plan
- Composition
- Adoption and amendment
- Use of salary ranges
- Minimum entrance rate
- Completion of one year of service
- Performance increases
- Performance bonuses
- Pay adjustments in reinstatement, promotions, transfers, and reclassifications
- Annual pay increases
- Maximum rate of pay
- Compensation surveys